

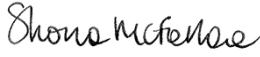
## DELEGATED DECISION NOTIFICATION

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR <sup>i</sup> :	Director of Adult Social Services
SUBJECT <sup>ii</sup> :	To approve the proposals in connection with the future of day opportunities for younger people with dementia
DECISION DETAILS <sup>iii</sup> :	<p>The Director of Adult Social Services approved the following recommendations:</p> <p>The waiver of Contracts Procedure Rules 9.1 and 9.2 using the authority set out in CPR 1.3, to enter into a contract with the Alzheimers Society for the provision of a day opportunities and an outreach service for younger people with dementia. The duration of this contract is proposed as 6 months from 1st October 2016 - 30th March 2017; with options for two three-month extensions, potentially taking the contract to 30th September 2017. The contract has an annual value of £292,500, of which £180,500 is Council funding, with the addition of £112,000 transferred to the Council via a s256 agreement from NHS. Provisions are available within the agreed budgets.</p> <p>That Leeds City Council commences engagement with younger people with dementia, families &amp; carers and other partners on an outline proposal for the future of specific services for younger people with dementia. This should seek to 'co-design' a service specification for future procurement of day services for younger people with dementia, and understand the impact of proposed changes from the current services. Following this exercise, a further report should be prepared with recommendations for the procurement of services and managing the impact of any changes to current provision.</p> <p>The outline service model, to be proposed for engagement and co-design, to be based upon:</p> <ol style="list-style-type: none"> <li>a. The continuation of structured, building-based day care provision for those younger people living with dementia, as a targeted provision for people who are eg. unsafe or distressed alone at home and / or whose carers need a break (including to stay in paid work). This would require eligible care needs (which could include carer needs) and come under the charging policy for adult</li> </ol>

	<p>social care.</p> <p>b. A preventive service offer, which could be accessed directly and would not come under eligibility or charging policy. This to include the facilitation of peer support, and help with job retention, volunteering, maintaining family roles and social networks, and access to community facilities. This could make use of the building base as a ‘meeting place’, as well as using a range of other facilities and venues.</p> <p>c. Discontinuing the ‘outreach’ element of the block contract for provision of 1:1 support, for which a personal budget is proposed as a better approach in future. This would enable people with eligible needs to access an appropriate level of support, rather than a fixed offer of a single half-day session.</p> <p>d. Appropriate steps to manage the impact of introducing eligibility and charging for people and carers already using the service.</p> <p>That the £20K element of the contract funding which supports the Dementia Advisor post is removed from the new contract, and the provision of a Dementia Advisor is thereby decommissioned, noting that the Memory Support Worker service is now in place.</p> <p>That discussions continue with the Alzheimers Society regarding the future location of their Leeds office. Consideration should be given to measures to enable the Society to maintain its base in Leeds, ideally at a location which is well-known and accessible.</p> <p>The Integrated Commissioning and Transformation Manager (Dementia) is responsible for ensuring that these recommendations are implemented, and that the service design and procurement process is completed within the timescales referred to above.</p>
<p>TYPE OF DECISION:</p>	<p><input type="checkbox"/> Council function (not subject to call-in)</p> <p><input type="checkbox"/> Executive decision (Key)</p> <p>Is the decision eligible for call-in?<sup>iv</sup>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Is the decision exempt from call-in?<sup>v</sup>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Executive decision (Significant Operational<sup>vi</sup> – not subject to call-in)</p>
<p>NOTICE<sup>vii</sup> / CALL-IN (KEY DECISIONS ONLY):</p>	<p>Date the decision was published in the List of Forthcoming Key Decisions:</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p>

	If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-		
AFFECTED WARDS:	All		
DETAILS OF CONSULTATION UNDERTAKEN:	Executive Member	Date consulted:	Interest disclosed? <sup>viii</sup>
	Members Brief	16.5.16	<input type="checkbox"/> Yes (Date of dispensation: ) <input checked="" type="checkbox"/> No
	Ward Councillor	Date consulted:	Interest disclosed?
			<input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No
	Others <sup>ix</sup> (please specify: ) Service users and carers	Date consulted: Various	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No
	Workshop including people who attend the day centre, carers, a member and staff from the Peer Support Service, and Alzheimers Society staff	10.7.14	
	Provider engagement event	23.4.15	
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, you must complete the Approval box below)		
CAPITAL INJECTION APPROVAL	(Name: ) (Title: )	Capital Scheme Number: XXXXX / XXX / XXX  Date:	
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation  Timescales for implementation <sup>x</sup>		

CONTACT PERSON:	Tim Sanders	Telephone number <sup>xi</sup> : 0113 3783853
DECISION MAKER / AUTHORISED SIGNATORY <sup>xii</sup> :	 (Name: Shona McFarlane)	Date: 3.6.16

<sup>i</sup> The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

<sup>ii</sup> A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

<sup>iii</sup> Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

<sup>iv</sup> See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

<sup>v</sup> If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5<sup>th</sup> working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6<sup>th</sup> working day.

<sup>vi</sup> If the decision would have been a Key decision but for an exception set out in Article 13.2.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

<sup>vii</sup> All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

<sup>viii</sup> No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

<sup>ix</sup> This may include other elected Members, officers, stakeholders and the local community.

<sup>x</sup> Please include proposed timescales for commencement and / or completion of implementation as appropriate.

<sup>xi</sup> Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

<sup>xii</sup> The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.